



PURCHASE ORDER FORM

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1. Purchaser Details

Customer type:	☐ Individual (B2C) ☐ Business (B2B)
Full name / Company legal name	
Contact person (for business)	
Email / Telephone	
Billing address and country	
Tax registration number (if applicable)	

2. Products Ordered

Product / Voucher name and provider	
Product code / Description	
Quantity	
Unit price and currency	
Total amount and currency	
Intended beneficiary / Candidate name(s) if required	
Requested delivery date	

3. Billing and Delivery

Purchase order / Quotation reference (if any)	
Invoice recipient details	
Delivery method:	☐ Email ☐ Portal ☐ Other
Additional instructions	

Declaration and Authorization

I authorize this purchase and confirm eligibility for the selected offer. B2C-only promotional prices may not be used for B2B or resale purchases without NEN authorization. Voucher validity, permitted transfer, cancellation, taxes, and fees are governed by the applicable provider conditions and NEN policies. This request does not itself confirm payment or order acceptance.

☐ I confirm that the information provided is accurate and I have reviewed the applicable NEN policies and service conditions.

Customer / Authorized Representative Signature	Date (DD/MM/YYYY)

For NEN internal use only: Reference

 Reviewed by

 Status
